

Academic Visitor Program

Step 1 Checklist: Determine Visitor Category

Determine the Risk-Level Category for the Proposed Visitor

The procedures necessary to process and onboard the Visitor are determined by the Visitor's visit category. Links to the relevant section on the [Academic Visitor](#) website are included in the first column under Category.

<u>Category</u>	<u>Responsible Office(s)</u>
<input type="checkbox"/> Category 1: Brief Visit	Office of Trade Compliance/Host Department
<input type="checkbox"/> Category 2: Long Term, Non-Laboratory Visit	Office of Trade Compliance/Host Department
<input type="checkbox"/> Category 3: Laboratory or Clinically Based Visit	Office of Trade Compliance/Host Department

Related Information

See the [Academic Visitor](#) website, specifically [Step 1: Determine Visitor Category](#), for additional information regarding the criteria associated with each of the three visit categories.

Contact the [Visitor Liaison](#) with any questions related to these procedures.